

Consortium of Catholic Academies

The will to learn. The foundation to hope.

February 1, 2010

Dear Parent/Guardian:

Welcome to the Consortium of Catholic Academies! Our Consortium supports the overall academic and administrative affairs of four Catholic elementary schools in the Archdiocese of Washington – Sacred Heart School, St. Anthony School, St. Francis Xavier Academy and St. Thomas More School. Our Board of Directors, along with the Archdiocese of Washington, provide significant financial support to our schools so that we may achieve our mission to “...sustain affordable and excellent Catholic schools that reach out to underserved communities and impart the faith, instill a love for learning, and inspire our graduates to face the future with hope.”

Although the average cost of educating a student in the Consortium is estimated to be \$8,415, our tuition will be \$5,200 per student for the coming year. The difference of \$3,215 per student is subsidized by the financial support of donors and the Archdiocese of Washington as well as other sources of tuition and scholarship assistance. We are very fortunate to have a Board and Archbishop who support our students with such commitment.

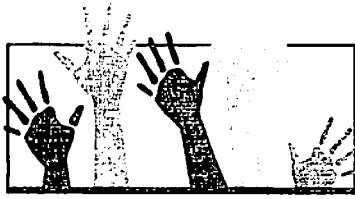
We are asking that all families registering for one of the Academies for the 2010-2011 school year file the PSAS form to ensure that we are truly subsidizing those families that have a need. Some families may demonstrate that they do not qualify for additional tuition assistance and will thus be asked to pay the full \$5,200. We will assume if you choose not to file the form that you feel you can afford the full cost of educating your child. We ask that you complete the forms promptly as tuition assistance decisions are currently being made. The Consortium of Catholic Academies (CCA) has funds available to help make your tuition affordable. Families with multiple children in our schools that have need will be given serious consideration. Contact your school or our office at (202) 234-4611 X 379 for a PSAS financial assistance form and assistance. There is a \$ 21.00 application fee.

Attached to this letter is a letter and tuition payment information from Stacey Hicks, our tuition coordinator. You will find this important to read and keep throughout this school year. The finance staff of the consortium is responsible for tuition billing. Please refer all your tuition and extended care billing questions to the Tuition Coordinator, Stacey Hicks, at (202) 234-4611 X 379.

We look forward to serving you as we continue to provide children with the faith filled and high academic standards of our Catholic Schools.

Sincerely,

Frances A. Scango
Interim Executive Director



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Dear Parent/Guardian:

The 2009/2010 is almost over, just four months and two quarters remaining! As this year comes to a close, many of us are already preparing for the 2010/2011 school year.

The Consortium of Catholic Academies is committed to making our schools affordable. As part of the registration process, please complete the required PSAS Financial Assistance Form. The form can be obtained from the school or me, via email. Completion of the PSAS form will give us here at the Consortium a better understanding of your financial situation and allow us to assist you better. Once you have received notification of a determination and no assistance was awarded or not enough assistance awarded, please submit a letter requesting assistance or additional assistance for the 2010/2011 year. The letter may be emailed to stacey.hicks@catholicacademies.org. It is important that we receive this letter as soon as possible.

The tuition billing cycle will begin in July and end in April. Tuition can be paid in full or monthly installments. If you decide to pay in full, a 5% discount is given to all payments received by August 27, 2010. Otherwise, tuition and other fees will be billed the first week of each month. July and August may be billed later due to preparations for the upcoming school year.

There are several options for making tuition payments. Payments can be made by check, money order or credit/debit card. Automatic payments can be processed by Direct Debit through your checking/savings account or by credit/debit card. No cash payments are accepted. Forms for the automatic payments are going to be mailed in the summer. Automatic payments do not begin until September; therefore you will be required to pay July and August by mail or over-the-phone.

I have attached an informational sheet with important information you will need for the 2010/2011 school year. Hopefully, it will answer most of your tuition questions. If further information is needed, please feel free to contact me directly at 202-635-5379.

I hope you all have a safe summer filled with fun, peace and memories to be cherished.

Best Regards,

Stacey Hicks

Stacey Hicks

Student Account Manager



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CCA TUITION INFORMATION 2010/2011

APPLICATION FEE:

- \$50 – New Students ONLY

REGISTRATION FEES:

- \$100 – ALL Students

PSAS APPLICATION:

- \$21.00

TUITION RATES:

- \$5,200 per student
- \$200 school fee per family

EXTENDED CARE:

- **BEFORE CARE ONLY**
\$650 1 child * \$850 2 children * \$1,050 3 children * \$1,250 4+ children
- **BEFORE & AFTER CARE / AFTER CARE ONLY**
\$1,800 1 child * \$2,800 2 children * \$3,800 3 children * \$4,800 4+ children
- **WEDNESDAY ONLY**
\$750 1 child * \$1,000 2 children * \$1,250 3 children * \$1,500 4 children

BILLING:

- **TUITION:** July – April (register before August 1st)/Sept. – April (register after August 1st)
- **EXT. CARE:** Sept. – May

PAYMENTS:

- Due on the 15th of each month
- Late fee of \$10 assessed on the 21st of each month except July & August
- Automatic payments processed on the 10th & 20th of each month
- NO payments are taken at the school.
- Be sure to write your account number on ALL payments
- Tuition & Extended Care are billed on the same statement

TUITION POLICY/TUITION AGREEMENT

All parents/guardians must sign the Tuition Policy and Agreement. If there is not a signed agreement on file, your child will not be allowed to enter the school until we have a signed agreement on file.